

63350 Pelican Drive, Mandeville, LA 70448

(985) 626-7997

PUBLIC RECORDS REQUEST FORM

Name Telephone			Today's Date Email	
Mailing Add	ress			
City		State		ZIP
Description	on of Records Requested	- Be as specific as	s possible as to wha	at information you are requesting.
			the records are av	ailable for review. There is no cost to
view the re	ecords during business hou	rs.		
to the req		s have been collec		ronic) and costs. Costs will be provided dredacted (if necessary). Please note
Please sub	mit all public record reques	sts in person or ser	nd by one of the be	low methods:
Email: Phone:	melissasmith@pelican 985-626-7997	park.com		

If you have any questions, please feel free to call Melissa Smith, Office Manager, at 985-626-7997.

63350 Pelican Dr., Mandeville, LA 70448

Mail: